



# EMPLOYEE PERSONAL DATA SHEET

Print legibly. Mark appropriate boxes O with "/" and use separate sheet if necessary.

Schedule:

## I. PERSONAL INFORMATION

Team Lead:

2. SURNAME	ZATA		
FIRST NAME	LITZEL		
MIDDLE NAME	Canamo	3. NAME EXTENSION (e.g. Jr., Sr.)	
4. DATE OF BIRTH (mm/dd/yyyy)	06 / 27 / 1988	17. RESIDENTIAL ADDRESS	
5. PLACE OF BIRTH	CEBU CITY	Opal St. Sta Teresita Vill. Tisa Cebu city	
6. SEX	O Male <input checked="" type="checkbox"/> Female	ZIP CODE	
7. CIVIL STATUS	<input checked="" type="checkbox"/> Single O Widowed O Married O Separated O Annulled O Others, specify _____	18. TELEPHONE NO.	
21. E-MAIL ADDRESS (if any)	seb.gab.0611@gmail.com	19. PERMANENT ADDRESS	
22. CELLPHONE NO. (if any)	09326089362	Opal St. Sta. Teresita Vill. Tisa Cebu city	
23. EMPLOYEE ID NO.	240	ZIP CODE	
		6000	

## II. FAMILY BACKGROUND

24. SPOUSE'S SURNAME		DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		/ /
MIDDLE NAME		/ /
OCCUPATION		/ /
EMPLOYER/BUS. NAME		/ /
BUSINESS ADDRESS		/ /
TELEPHONE NO.		/ /

(Continue on separate sheet if necessary)

26. FATHER'S SURNAME	ZATA	12 / 30 / 1964
FIRST NAME	JOSE	/ /
MIDDLE NAME	OFRIEL	/ /

27. MOTHER'S MAIDEN NAME		/ /
SURNAME	CANAMO	11 / 25 / 1968
FIRST NAME	ELIZA	/ /
MIDDLE NAME	ABACAHAN	/ /

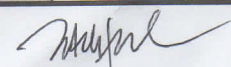
25. NAME OF CHILD		/ /
(Write full name and list all)		
SEBASTIAN GABRIEL Z. ARCAVAN		06 / 11 / 2013

44. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)

I also authorize the agency head/ authorized representative to verify/ validate the contents stated herein. I trust that this information shall remain confidential.

**IN CASE OF EMERGENCY:**  
 Please Contact: GLENN ARCAVAN  
 Contact Number: 09326089362  
 Relation: PARTNER

  
 SIGNATURE (Sign in the box)  
 \_\_\_\_\_  
 DATE ACCOMPLISHED  
 \_\_\_\_\_