

May 5, 2023

Kristina Anne M. Estaño

Team Lead

iPloy Staffing Solutions, Inc.

16th floor, One Montage, Archbishop Reyes Ave

Cebu City, Cebu, Philippines

Dear TL Kris,

Please accept my resignation from the role of Customer Service Representative at iPloy Staffing Solutions, Inc. as of May 5, 2023, with apologies that I am unable to give you any more notice.

Regrettably, I am no longer able to fulfil my duties due to circumstances beyond my control.

However, I would like to take the opportunity to thank you for the opportunities you and the company have given me, and the experience gained working with you and the rest of the team.

If there's anything I can do to help make the transition easier, please don't hesitate to ask.

Respectfully yours,



Rhishe Marie Donaire