

RESIGNATION LETTER



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Wed 2/1/2023 8:05 PM

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To whom this may concern,

I am writing this letter to let you know that I have to immediately resign as a Customer Service Representative due to a schedule conflict. As you may know, I have been working at iPloy while simultaneously pursuing a bachelor's degree. My class schedule has recently changed, making it impossible to attend university, finish my internship and work at the same time. I apologize for any inconvenience that my resignation may cause to anyone.

I am glad to have worked at iPloy and will always be grateful for the valuable experience I have earned. I will miss all of my coworkers but know that my classes are important for my future. I wish iPloy continued success and thank you for your understanding and patience with me during this time.

Yours sincerely,
Nicole Cuadrante