

November 23, 2022
IPLOY OPC
16th floor, One Montage, Archbishop
Reyes Ave, Cebu City, Cebu

Dear IPLOY OPC,

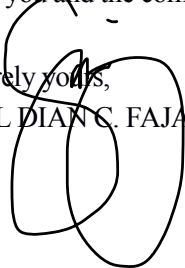
Please accept this letter as my notice of formal resignation as a PAP Specialist from the PAP Compliance Department effective immediately

I sincerely apologize for the abrupt timing of this announcement. No one can take care of my 2 years old child since his father will start his job next week. I have decided to go back teaching in ESL since the working schedule is flexible on my end. However due to this unforeseen circumstances, I have decided to resign.

Thank you for the opportunity to learn, grow, and thrive here at IPLOY OPC. Your continued support and encouragement has meant the world. I sincerely appreciate the time and effort you have put into helping nurture my BPO career for the past 12 months.

I wish you and the company the very best going forward

Sincerely yours,
HIZEL DIAN C. FAJARDO

A handwritten signature in black ink, appearing to read 'HIZEL DIAN C. FAJARDO', written over the typed name.