



BIR Form No. <b>2316</b> January 2018 (ENCS)	<b>Certificate of Compensation Payment/Tax Withheld</b> For Compensation Payment With or Without Tax Withheld	2316 01/18ENCS
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Fill in all applicable spaces. Mark all appropriate boxes with an "X".

<b>1</b> For the Year (YYYY) <u>2 0 2 1</u>	<b>2</b> For the Period From (MM/DD) <u>'01/01/2021</u> To (MM/DD) <u>'07/30/2021</u>																						
<b>Part I - Employee Information</b>																							
<b>3</b> TIN <u>3 2 5 - 2 6 3 - 4 3 1 - 0 0 0 0</u>	<b>Part IV-B Details of Compensation Income &amp; Tax Withheld from Present Employer</b>																						
<b>4</b> Employee's Name (Last Name, First Name, Middle Name) <u>A t u p , M a . J e s s a T e c s o n</u>	<b>5</b> RDO Code <u>126</u>																						
<b>6</b> Registered Address <u>Saac Ii Mactan Lapu-Lapu City 6015 Cebu Philippines</u>	<b>6A</b> ZIP Code <u>        </u>																						
<b>6B</b> Local Home Address <u>        </u>	<b>6C</b> ZIP Code <u>        </u>																						
<b>6D</b> Foreign Address <u>        </u>	<b>7</b> Date of Birth (MM/DD/YYYY) <u>0 4 / 0 4 / 1 9 9 6</u>																						
<b>8</b> Contact Number <u>        </u>	<b>9</b> Statutory Minimum Wage rate per day <u>        </u>																						
<b>10</b> Statutory Minimum Wage rate per month <u>        </u>	<b>11</b> <input type="checkbox"/> Minimum Wage Earner (MWE) whose compensation is exempt from withholding tax and not subject to income tax																						
<b>Part II - Employer Information (Present)</b>																							
<b>12</b> TIN <u>2 2 7 - 2 9 4 - 4 - 1 5 - - 0 0 0 - 0 0 0 0</u>	<b>A. NON-TAXABLE/EXEMPT COMPENSATION INCOME</b>																						
<b>13</b> Employer's Name <u>CONCENTRIX DAKSH SERVICES PHILIPPINES CORPORATION</u>	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:80%;"></th> <th style="width:20%; text-align: right;">Amount</th> </tr> </thead> <tbody> <tr><td><b>27</b> Basic Salary (including the exempt P250,000 &amp; below or the Statutory Minimum Wage of the MWE)</td><td style="text-align: right;">        </td></tr> <tr><td><b>28</b> Holiday Pay (MWE)</td><td style="text-align: right;">        </td></tr> <tr><td><b>29</b> Overtime Pay (MWE)</td><td style="text-align: right;">        </td></tr> <tr><td><b>30</b> Night Shift Differential (MWE)</td><td style="text-align: right;">        </td></tr> <tr><td><b>31</b> Hazard Pay (MWE)</td><td style="text-align: right;">        </td></tr> <tr><td><b>32</b> 13th Month Pay and Other Benefits (maximum of P90,000)</td><td style="text-align: right;">11,715.52</td></tr> <tr><td><b>33</b> De Minimis Benefits</td><td style="text-align: right;">16,168.37</td></tr> <tr><td><b>34</b> SSS, GSIS, PHIC &amp; PAG-IBIG Contributions and Union Dues (Employee share only)</td><td style="text-align: right;">8,824.94</td></tr> <tr><td><b>35</b> Salaries and Other Forms of Compensation</td><td style="text-align: right;">0.00</td></tr> <tr><td><b>36</b> Total Non-Taxable/Exempt Compensation Income (Sum of Items 27 to 35)</td><td style="text-align: right;">36,708.83</td></tr> </tbody> </table>		Amount	<b>27</b> Basic Salary (including the exempt P250,000 & below or the Statutory Minimum Wage of the MWE)		<b>28</b> Holiday Pay (MWE)		<b>29</b> Overtime Pay (MWE)		<b>30</b> Night Shift Differential (MWE)		<b>31</b> Hazard Pay (MWE)		<b>32</b> 13th Month Pay and Other Benefits (maximum of P90,000)	11,715.52	<b>33</b> De Minimis Benefits	16,168.37	<b>34</b> SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only)	8,824.94	<b>35</b> Salaries and Other Forms of Compensation	0.00	<b>36</b> Total Non-Taxable/Exempt Compensation Income (Sum of Items 27 to 35)	36,708.83
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<b>14</b> Registered Address <u>12/F CYBERONE EASTWOOD CITY, E. RODRIGUEZ JR., AVENUE, BAGUMBAY</u>	<b>14A</b> ZIP Code <u>        </u>																						
<b>15</b> Type of Employer <input type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer	<b>B. TAXABLE COMPENSATION INCOME REGULAR</b>																						
<b>Part III - Employer Information (Previous)</b>																							
<b>16</b> TIN <u>        </u>	<b>37</b> Basic Salary <u>129,700.07</u>																						
<b>17</b> Employer's Name <u>        </u>	<b>38</b> Representation <u>        </u>																						
<b>18</b> Registered Address <u>        </u>	<b>39</b> Transportation <u>        </u>																						
<b>18A</b> ZIP Code <u>        </u>	<b>40</b> Cost of Living Allowance (COLA) <u>        </u>																						
<b>Part IVA - Summary</b>																							
<b>19</b> Gross Compensation Income from Present Employer (Sum of Items 36 and 50) <u>166,408.90</u>	<b>41</b> Fixed Housing Allowance <u>        </u>																						
<b>20</b> Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 36) <u>36,708.83</u>	<b>42</b> Others (specify)																						
<b>21</b> Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 50) <u>129,700.07</u>	<b>42A</b> <u>OTs and Other Taxable</u>																						
<b>22</b> Add: Taxable Compensation Income from Previous Employer, if applicable <u>        </u>	<b>42B</b> <u>        </u>																						
<b>23</b> Gross Taxable Compensation Income (Sum of Items 21 and 22) <u>129,700.07</u>	<b>SUPPLEMENTARY</b>																						
<b>24</b> Tax Due <u>0.00</u>	<b>43</b> Commission <u>        </u>																						
<b>25</b> Amount of Taxes Withheld	<b>44</b> Profit Sharing <u>        </u>																						
<b>25A</b> Present Employer <u>0.00</u>	<b>45</b> Fees Including Director's Fees <u>        </u>																						
<b>25B</b> Previous Employer, if applicable <u>        </u>	<b>46</b> Taxable 13th Month Benefits <u>        </u>																						
<b>26</b> Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B) <u>0.00</u>	<b>47</b> Hazard Pay <u>        </u>																						
<b>48</b> Overtime Pay <u>        </u>	<b>49</b> Others (specify)																						
<b>49A</b> <u>        </u>	<b>49B</b> <u>        </u>																						
<b>50</b> Total Taxable Compensation Income (Sum of Items 37 to 49B) <u>129,700.07</u>	<b>51</b> Present Employer/Authorized Agent Signature over Printed Name																						

I/We declare, under the penalties of perjury that this certificate has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

<b>51</b> <u>EDENREY RAMOS</u> Present Employer/Authorized Agent Signature over Printed Name	Date Signed <u>        </u>
<b>CONFORME:</b> <b>52</b> <u>A t u p , M a . J e s s a T e c s o n</u> Employee Signature over Printed Name	Date Signed <u>        </u>
CTC/Valid ID No. of Employee <u>        </u> Place of Issue <u>        </u>	Date Signed <u>        </u> Amount paid, if CTC <u>        </u>

**To be accomplished under substituted filing**

I declare, under the penalties of perjury that the information herein stated are reported under BIR Form No. 1604-C which has been filed with the Bureau of Internal Revenue.  <b>53</b> <u>EDENREY RAMOS</u> Present Employer/Authorized Agent Signature over Printed Name (Head of Accounting/Human Resource or Authorized Representative)	I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Return (BIR Form No. 1700), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604-C filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002, as amended.  <b>54</b> <u>A t u p , M a . J e s s a T e c s o n</u> Employee Signature over Printed Name
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\*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)