March 01, 2023

Ms. Janette Trina Leigh Aquino Patient Pay Team Leader

iPloy Staffing Solutions 9<sup>th</sup> Floor, Ayala Center Cebu Tower Bohol Street, Cebu Business Park, Cebu City 600p

Dear Ms.Aquino,

I am writing this letter to formally let you know that I am resigning as a Customer Service Representative for iPloy Staffing Solutions effective on March 01, 2023. Although I enjoyed working with the company for a year, personal reason necessities me to leave the company and focus on improving my personal and professional attributes.

I pray that all the employees in the company will soar to the greater heights. I wish you, the team, the management team and the company all the best as you move forward. Go iPloy!

Sincerely, Ronald C. Gato