

May 30, 2023.

Angelou Nicole R. Fortaliza
V.Gullas ext. Arellano Blvd. Cebu City
Cebu City, Cebu 6000

Ellaine Griño
Immediate Supervisor
Iploy Staffing Solutions
9th Floor Ayala Center Cebu Tower
Bohol Street, Cebu Business Park,
Cebu City 6000

Dear Ellaine:

Please accept this letter as a notice of my formal resignation from my position as a Customer Service Representative under Compliance Sleep Coaches, effective today, May 30, 2023 due to Personal and Priority Commitment.

I have formed many valuable professional relationships and gained much hands-on experience while working with Iploy. Thank you for the support and the opportunities that you have provided me during the last one year and one month, I am more than grateful for the encouragement you have given me in pursuing my professional and personal growth objectives.

It is only after careful consideration that I have come to this decision, and I regret any inconvenience that it may cause. I offer my sincere apologies for not being able to give you any more notice regarding my resignation. If there is any way that I can be of service, please feel free to contact me at: 0977-465-1470. Thank you for your time and consideration.

Respectfully Yours,



Angelou Nicole Fortaliza