September 9, 2022

iPloy Staffing Solutions, Inc.

9th Floor, Ayala Center Cebu Tower, Cebu Business Park,

Cebu City, Philippines, 6000

To the management,

Please accept this letter as my formal resignation from my position as a Customer Service Representative. After much consideration I have decided to accept a teaching job that is align to my profession. I feel it is time for a new challenge and this is a good opportunity to my future career goals. Please allow me to render service until September 9, 2022, today.

Despite having to leave, I greatly appreciate all the opportunities you've provided me along my journey as a Customer Service Representative. I am grateful that you accept me as part of your team and for all your assistance along the way. Many thanks for your understanding.

Once again, thank you so much for this memorable experience to be part of this account. I wish you and the company the best going forward.

Sincerely yours,

Japanilas

GESSA MAE O. PANILAG

Employee