Kelsey Relativo 1344 Horseshoe Drive, Banawa, Guadalupe, Cebu City

December 27, 2022

Denver Yamed Team Leader iPloy Staffing Solutions 9th Floor, Ayala Center Cebu Tower (ACCT), Bohol St. Cebu Business Park, Cebu City Philippines

Dear Denver,

Please accept this letter as a formal notice of my resignation as Customer Service Representative. I have decided to pursue my studies again and finish what I started. My last day of employment will be tomorrow, January 27, 2023.

Thank you for this opportunity that has allowed me to grow extensively the past 8 months. I enjoyed my time and will forever be grateful for your guidance and support.

If I can be of any help during this transition, please let me know.

Sincerely,

Relativo