

Joyce Ann Romagos  
Hernan Cortes St. Semense B. Compound Tipolo Mandaue City

September 6, 2022

iPloy Staffing Solutions  
9<sup>th</sup> floor Ayala Center Cebu  
Tower Bohol Street Cebu  
Business Park Cebu City

To whom it may concern,

I would like you to accept this formal letter of resignation from my position of Customer Service Representative under Patient Care Solutions Department, effective today, September 6, 2022.

I apologize in advance for being unable to provide you with any notice. Unfortunately, I have not been given much choice in making decision and I do hope that you can understand that.

I would like to thank you for providing me with experience and skills that I have learnt whilst I have been at iPloy Staffing Solutions and it is with regret that I must leave my position for I have found better opportunity and which is more aligned to my experience.

Thank you for all your help and support and I wish you, the company and my colleagues all the best for the future.

Yours Sincerely,  
Anne Romagos