

September 19, 2022

Dear Ma'am,

Please accept this letter as my formal resignation from my role as Customer Service Representative immediately.

The reason for resigning is due to difficult time balancing my work and life roles. I am taking care of my child at day time since my wife works on day shift while I'll be working on grave yard shift and since then I'm experiencing on and off body malaise with lack of sleep and excessive coldness. I am unable to work with this condition and my wife can't leave her work immediately hence, I would like to ask for an immediate resignation on this matter. I will be looking and shifting to a day time work from home job then that I can still monitor my child while someone is taking care of her.

I would like to thank this opportunity to thank you for the knowledge and experience I have gained from the company. Kindly accept my resignation and relieve from my duties.

Yours faithfully,



Seung-Philip Chun